

Recognised Prior Learning

Programmes can have different RPL (exemption) criteria and RPL application fees, so you should refer to the particular programme information for details.

In general, under UCD academic regulations, you can seek a maximum of 50 percent of the total credits for a programme for RPL.

For example, the Professional Diploma in Financial Advice Programme is a 30-credit programme (six modules worth five credits each). The maximum credit you can be granted for RPL is 15 credits (or three modules).

For CeMAP and CeFA programmes, which are equivalent to level 6 on the National Framework of Qualifications, RPL is restricted to 15 credits towards the University Diploma.

We strongly recommend that you read the UCD RPL policy before you submit your application. You can find this [here](#).

You can get more information on the process and the documentation you need from the Programme Managers. Please email info@iob.ie, mentioning the programme involved. Give a contact number if you would like the Programme Manager to contact you.

Please note that you must apply for RPL before you register for a module. If you fail a module, you cannot apply for an exemption for that module.

RPL Closing Dates

RPL Closing dates 2018 / 2019	
Semester 1	28 September 2018
Semester 2	25 January 2019
Semester 3	31 May 2019



The Institute
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Level 7 RPL handbook

For the RPL criteria, procedure and list of exemptions, please click on the relevant link below:

- [Professional Certificate and Diploma in Financial Advice and the APA and QFA designation.](#)
- [All Qualifications \(excluding APA and QFA related\).](#)

RPL forms

Please note that students must read the relevant handbook before completing the form.

[Form 11 RPL Student Guidelines and Application Form Post 25th May 2018](#)